

## FlexForum: Session 1 Agenda

<b>Date: Thursday, February 3, 2022</b> <b>Time: 09:00 – 15:00</b>	
Time	Activity
09:00 – 09:05	<b>1) Welcome by Secretariat</b>
09:05 – 09:15	<b>2) Snapshot of the day</b> <ul style="list-style-type: none"> <li>• Karakia</li> <li>• Agenda Overview and Format</li> <li>• Ground Rules for the Forum, including online engagement</li> </ul>
09:15 – 09:35	<b>3) Introductions</b>
09:35 – 09:45	<b>4) Review Today's Agenda</b> <ul style="list-style-type: none"> <li>• Facilitator provides overview of agenda</li> <li>• Participant feedback on topics &amp; timing</li> <li>• Finalise agenda</li> </ul>
09:45 – 10:30	<b>5) Topic 1 - Outcome, Goal &amp; Purpose</b> <u>Objective:</u> Develop general consensus through discussion on the goal, outcome & purpose of this process  <u>Discussion:</u> Any additional concerns or considerations that would allow them to feel ownership of this outcome, goal & purpose?
10:30 – 10:45	Stretch Break
10:45 – 11:30	<b>6) Topic 2 - Discussion Roadmap</b>  <u>Objective:</u> Develop a discussion roadmap (ie. topics for discussion throughout the series) aligned with the outcome  <u>Discussion:</u> what are the topics for discussion for achieving the group goal and objectives?
11:30-11:40	Stretch Break
11:40-12:00	<b>7) Check In Round:</b>  <u>Objective:</u> Understand where participants are in terms of Outcome, Goal, Purpose and Roadmap
12:00 – 13:00	Lunch Break
13:00 – 14:00	<b>8) Topic 3 - Engagement Approach &amp; Plan</b>  <u>Objective:</u> Establish principles of information sharing and inclusion
14:00 – 14:10	Stretch Break
14:10 – 14:30	<b>9) Topic 4: Logistics</b>  <u>Proposal:</u> Online as Default, discuss upcoming dates & times.  <u>Discussion:</u> Discuss operational process
14:30 – 15:00	<b>10) Check in and Close Out</b>  Closing Karakia (invitation)
15:15– 16:00	<b>11) Post – Session Governance discussion</b>  <i>All interested participants are welcome to attend.</i>